

# Union #38 Out-of-School Time Programs

## Homework Agreement

Dear Families,

### Homework Policy

The OSTP stresses the importance of homework and sets time aside Monday through Thursday for the children to complete their assignments. Staff members are available to supervise the homework area and to assist the children with their work, however, a child who needs individual help with his or her homework must ask. Because of the number of children who require assistance during homework time, the staff members are unable to check each child's homework for accuracy or provide the type of one-on-one homework help that is available from a private tutor.

Please take some time and discuss with your child whether he/she will work on homework during the program. We feel that we can provide the best homework assistance when staff, children, and families have a clear and common understanding of homework time and parental expectations. In addition, we find it helpful to have some information from both you and your child about how to best support homework efforts.

My child \_\_\_\_\_ and I have decided that he/she:

Child Name

Please check one box:

- WILL NOT work on homework at the program – please return form now
- WILL work on homework at the program – together please complete the child/youth and parent/guardian sections below
- Has the option to choose each day.

### Children/Youth

I agree to:

- Come to the homework area when I have homework.
- Bring the books, notebooks, and worksheets that I need to complete my work.
- Try my best to understand the homework assignment at school.
- Be quiet when in the homework center.
- Ask for help when I need it.

Child/Youth Signature \_\_\_\_\_ Date \_\_\_\_\_

### Parents/Guardians

Our policy on homework is to provide assistance and to remind and encourage, but not to force children to do homework.

You can help your child make sure your child's homework time is a success.

1. Remind your child of your expectations regarding homework.
2. Remind your child to bring their homework with them from class to our after school program.
3. Encourage your child to ask for help from staff when they need it.
4. Remind your child that homework time is quiet time.
5. Check the homework my child has completed during program time
6. Support my child with unfinished or difficult homework
7. Talk to teachers at the school/program about homework issues

Please circle the days of the week your child will do homework in the program:

Monday          Tuesday          Wednesday          Thursday

I understand this is a contract between my child and me. I understand that program staff will remind and encourage my child to work on assignments as outlined in this plan, but will not force my child to attend the homework center, or complete assignments. I have discussed my homework expectations with my child and together we have come to an agreement about how much time will be spent in the homework center and which assignments will be worked on. I understand that if my child conducts him/herself continually in a disruptive manner he/she may be asked to leave the homework center for the day. I understand that completion of homework is the family's responsibility.

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

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**Program/Staff responsibilities:**

We will provide a comfortable homework area with general materials.

We will guide, support and encourage children in doing their homework.

We will communicate successes or concerns about homework to families.

Staff signature \_\_\_\_\_ Date \_\_\_\_\_